# **MINUTES**



# Regional Emergency Planning Committee Tuesday February 8, 2011 Harrington Hospital

**Attendees** 

Southbridge Fire: Roland Larochelle
Region 2 PHEP: Kerry Clark
Charlton Fire Ret. Ralph Harris Sr
CMEMSC Diane Barletta
Charlton Police: Lt. Carl Ekman

Sturbridge Fire: Chief Leonard Senecal Dudley Fire: Chaplin Fr. Preble

VA Med Car:
Charlton Fire:
Harrington Hospital:
Candi Christenson
Terri Gough
Linda Hart
Carlton Ronda

Sturbridge Fire Chief Leonard Senecal

MEMA Jeff Zukowski

Meeting called to order: 08:30

January 11, 2011 Minutes:

Motion by Carl Ekman, second by Roland Larochelle. Voted unan. by all present.

#### **Treasurer Reports:**

CPR/1<sup>st</sup> Aid Training - \$446.90 Shelter Operations - \$230.70 Website Maintenance - \$663.96

# **Old Business:**

### Community Fund Raiser -

#### Scholarship Committee -

Linda Hart did receive a letter from Sgt. Mercer, it was reviewed and returned. There has been discussion about setting up a pay pal account. Checks need to go to the 100 south St. Address.

**Radio Committee –** Grant has been approved, still waiting for approval to place the antennae on the building at the Community center.

**Webster Contacts** – Roland has been working to contact them, they have been extremely busy. Harrington really needs to have this affiliation because of the Webster Campus.

**Patient Tracking System –** Harrington has received their scanner and training has begun. It is working on the install of the equipment. They also received a RAD57 for testing of CO2. The biggest concern about this is the security of the item.

**Video Presentation –** Terri will have Lisa place on the website.

**Hospital Chemical Drill** – The final evaluation was that staff was fairly confident and do their direction. It did find that the incident command was not organized; some of the changes have already been corrected. There is a new plan being sent to the next emergency committee meeting.

### **New Business:**

**Hospital Equipment –** Linda Hart and the Acting Dudley Fire Chief will do some research and try to work out options for getting the equipment back to the hospital location in Webster.

**DPH/Web EOC** – Beginning in mid march the state will be linking up and sending out to the hospitals and then BOH.

**H1N1** – We have had our first confirmed case in Mass. We do not have confirmed numbers as to who have taken the vaccine.

**Stolen Propane tanks –** The town of Charlton has had a report of 20 of them being stolen from CVS, unknown as to how they are intended to be used.

**Tri-EPIC Regional** – Funded resource, Jeff Zukowski will look into.

**Membership** – It is very important that we need to continue to keep ourselves active and progressive. There are five events coming up in this year and we need to ensure that all of them are covered; public education is very high on our mission statement. Also if anyone has outside options for members please forward to the Chairman for the agenda.

# **Adjournment:**

Motion to adjourn made by C. Ekman, 2<sup>nd</sup> by, R. Larochelle Unan. of all present.

Meeting adjourned: 09:35

Next Meeting: Tuesday March 8, 2011 Harrington Memorial Hospital